

**JOINDER BOARD MEETING  
SHARWELL BUILDING  
OCTOBER 20, 2021**

**ATTENDANCE:**

Commissioner Richard Mirabito, Commissioner Scott Metzger, and Commissioner Tony Mussare from Lycoming County and Commissioner Jeffrey Snyder and Commissioner Angela Harding from Clinton County were in attendance.

**Staff:** Keith Wagner – Executive Director/MH-ID Administrator; Matt Salvatori - CYS Administrator; Jon Tallman – HR Director; Jacque Miller – HealthChoices Director; Cathy Bennett – Administrative Assistant; Charles Greevy III. and Jon DeWald - Joinder Solicitors.

**Guests:** Rob Labatch – Hope Enterprises, Inc.; Aimee Tsikitas and Leslee Rundio - Community Services Group; and Barb Vanaskie – West Branch Drug and Alcohol Abuse Commission.

**CALL TO ORDER:**

The meeting was Called To Order at 9:05 a.m. by Commissioner Mirabito, Joinder Board President. Zoom/call in was available for today’s meeting and Commissioner Harding and some of the guests were in attendance via this option.

A meeting of the Joinder Board’s Lycoming Children and Youth Services Standing Committee was held just prior to today’s Executive Committee meeting beginning at 8:30 a.m. This meeting was held to review and take action on CYS Agency business and separate minutes will be prepared for this meeting.

Coffee and donuts were provided for both meetings and a receipt was submitted to the fiscal department.

**MINUTES OF PREVIOUS MEETING:**

Commissioner Snyder Moved and Commissioner Metzger Seconded a Motion to:

*“Approve the minutes from the September 15, 2021 Executive Committee meeting as presented by staff.”*

The Motion passed unanimously.

**BUDGET STATUS REPORTS:**

**FY 2021-2022 Mental Health (MH), Intellectual Disability (ID), and Early Intervention (EI) Budgets** - Mr. Wagner noted that allocation information had come in from the State and staff have completed their budgets for approval. He added that the receipt of budget information has also resulted in the preparation of provider contracts for this fiscal year and a considerable number are on today’s agenda for approval. He noted that, as in past years, budgets overall remain flat or slightly reduced. Of note for the MH budget, casemanagers can now bill for time spent in administrative duties. This went into effect last year and will result in an increase in revenue. He added that there is \$353,000 in reserve for mental health services and this can be used to add a new service contract

or increase funding for an existing provider. He noted that the ID budget is down slightly and that the majority of these services are paid by Medicaid Waiver funding. The base funding we receive is used to cover services when an individual does not have insurance coverage. He noted that EI services cover individuals birth through 3 and must be provided to eligible individuals. In the event we go over budget in this area, we submit a request for additional funding to the State. Commissioner Metzger Moved and Commissioner Mussare Seconded a Motion to:

*“Approve the following operating budgets for FY 2021-2022 as prepared and presented by staff:*

- *Mental Health Services in the amount of \$8,251,015*
- *Intellectual Disability Services in the amount of \$2,912,475*
- *Early Intervention Services in the amount of \$1,101,720.”*

The Motion passed unanimously.

**FY 2021-2022 Year To Date Budgets** - Mr. Wagner presented the budget reports for **Mental Health, Intellectual Disability and Early Intervention** services through 17% of FY 21-22. He noted that it appears we are overbudget, however this will be resolved when we receive outstanding funding. He noted that staff are also behind in billing and once this is up to date we will receive additional funding. Overall, there are no areas of concern at this time.

**HealthChoices: Calendar Year 2021** – Mr. Wagner noted that the budget report for **HealthChoices** through August reflects 67% of the year as this program operates on a calendar year. He added that revenue is running at 69% with claims around 64%. Due to the ongoing COVID pandemic, the State is continuing to authorize MCO’s to pay providers 100% up front based on their previous year’s expenses and, if needed, adjustments will be made at the end of the year.

### **CONTRACTS AND AGREEMENTS:**

#### **Early Intervention Services: FY 21-22 New Agreement**

Mr. Wagner presented a new agreement with Justine Ammon for speech therapy. He noted that she would be working with medically involved children. Commissioner Mussare Moved and Commissioner Metzger Seconded a Motion to:

*“Approve the Purchase of Service Agreement between the Lycoming-Clinton Mental Health/Intellectual Disability Program and Justine Ammon for speech therapy services in the amount of \$11,319.84 for the period 10/1/21 to 6/30/22.”*

The Motion passed unanimously.

#### **Mental Health Services: Terminate FY 21-22 Agreement**

Mr. Wagner noted that the MH/ID Program entered into an Agreement at the August Executive Committee meeting with Crossroads Counseling for the placement of a full time mental health counselor in the Lycoming County prison. Since that time, Crossroads has been unable to hire an individual for this position and has requested to terminate this Agreement. At present, a former employee of the Joinder who accepted a position at a State Correctional facility, is under contract with the Joinder to provide these services at the Lycoming County Prison and is willing to continue in this role. Commissioner Mussare Moved and Commissioner Metzger Seconded a Motion to:

*“As mutually agreed by both Parties, effective 10/20/21, the Purchase of Service Agreement between the **Lycoming-Clinton Mental Health/Intellectual Disability Program and Crossroads Counseling, Inc.** for the placement of a full time mental health counselor in the Lycoming County Courthouse will be terminated. This agreement had been in effect for the period 10/1/21 to 6/30/22 in the amount of \$6,000 per month..”*

The Motion passed unanimously.

### **Mental Health Services: FY 21-22 Renewal Agreements**

Mr. Wagner presented eight (8) renewal Agreements for mental health services for Fiscal Year 2021-2022. He noted that both Bruce Anderson and Dr. Terri Calvert’s agreements would only be running through 11/30/21. Mr. Anderson, who provides psychological evaluations for the Joinder, will not be renewing his license as of 11/30/21 due to retirement and Dr. Calvert, who provides psychiatric services for inmates at the Lycoming County Prison, has relocated out of the area and no longer wishes to commute to the prison. He also noted that the Agreement with Skills for the Beacon Hub site will be ending 12/31/21 as they are changing their services to a site based facility. Commissioner Snyder Moved and Commissioner Metzger Seconded a Motion to:

*“Approve the following renewal Purchase of Service Agreements with the **Lycoming-Clinton Mental Health/Intellectual Disability Program** for mental health services:*

- ***Bruce Anderson, M.A.** for psychological evaluation services in the amount of \$6,700 for the period 7/1/21 to 11/30/21;*
- ***Terri L. Calvert, M.D.** for psychiatric evaluations/ medication management for inmates at the Lycoming County Prison in the amount of \$8,750 for the period 7/1/21 to 11/30/21;*
- ***Robert Castellano** for mental health and suicide assessments for inmates at Lycoming County Prison in the amount of \$20,000 for the period 7/1/21 to 6/30/22;*
- ***Crossroads Counseling, Inc.** for forensic and outpatient mental health services in the amount of \$12,000 for the period 7/1/21 to 6/30/22;*
- ***Roads To Freedom** for representative payee services for up to 75 referred mental health consumers in the amount of \$34,200 for the period 7/1/21 to 6/30/22;*
- ***Skills of Central Pennsylvania, Inc.** for the Drop In Center (Beacon Hub) in the amount of \$36,787 for the period 7/1/21 to 12/31/21;*
- ***Skills of Central Pennsylvania, Inc.** for Lock Haven site based psychiatric rehabilitation services in the amount of \$40,000 for the period 7/1/21 to 6/30/22;*
- ***C. Townsend Velkoff, MS** for psychological services for sex offenders in the amount of \$17,500 for the period 7/12/21 to 6/30/22.”*

The Motion passed unanimously.

**Intellectual Disability Services: FY 21-22 New Agreement** - Mr. Wagner presented a new Agreement with the Center For Community Resources, Inc. to be a provider of supports coordination services. He noted that this Agreement would provide base funding for services for an individual who has not yet been authorized to receive Medical Assistance funding. Commissioner Snyder Moved and Commissioner Metzger Seconded a Motion to:

*“Approve the Purchase of Service Agreement between the Lycoming-Clinton Mental Health/Intellectual Disability Program and the Center For Community Resources, Inc. for Supports Coordination Organization (SCO) services in the amount of \$2,000 for the period 7/1/21 to 6/30/22.”*

The Motion passed unanimously.

**Intellectual Disability Services: FY 21-22 Renewal Agreements**

Mr. Wagner presented eight (8) renewal agreements for intellectual disability services for Fiscal Year 21-22. Commissioner Metzger Moved and Commissioner Mussare Seconded a Motion to:

*“Approve the following renewal Purchase of Service Agreements for intellectual disability services with the Lycoming-Clinton MH/ID Program for the period 7/1/21 to 6/30/22:*

- *Abilities In Motion to be a vendor payer for Base ID services in the amount of \$5,000;*
- *CareGivers America, LLC for companion services in the amount of \$2,500; ;*
- *Carl Frels for certified deaf interpreter services in the amount of \$4,000;*
- *Lycoming Clinton Counties Commission For Community Action (STEP, Inc.) for transportation services in the amount of \$5,000;*
- *Roads To Freedom for representative payee services for up to 30 referred ID consumers in the amount of \$13,680;*
- *Skills of Central Pennsylvania, Inc. for home and community habilitation and supported employment services in the amount of \$36,662;*
- *Skills of Central Pennsylvania, Inc. for a specialized summer program for referred ID consumers in the amount of \$74,727.32;*
- *Supports Coordination Group, LLC, d/b/a PAHM for in home and community support services in the amount of \$3,949.92.”*

The Motion passed unanimously.

**OTHER BUSINESS/NEXT MEETING:**

Commissioner Mirabito asked if there was any further business from anyone in attendance. With none noted, he noted that an Executive Session would be held following the conclusion of this meeting and that no further action would be taken following this discussion.

It was noted that the next meeting of the Executive Committee of the Lycoming-Clinton Joinder Board is scheduled to be held on Wednesday, November 17, 2021 at 9:00 a.m. in the lower level meeting room of the Sharwell Building. Zoom conferencing or call in will continue to be offered for attendance of this meeting.

**MEETING ADJOURNED:**

With nothing further presented, the meeting was adjourned at 9:40 a.m.

**EXECUTIVE SESSION:**

An Executive Session was held following the conclusion of the Executive Committee meeting to discuss a variety of personnel and other matters.

Respectfully Submitted,



Keith A. Wagner, Executive Director  
Joinder Board Secretary