

**JOINDER BOARD MEETING  
NOVEMBER 15, 2023  
PIPER BUILDING, LOCK HAVEN**

**ATTENDANCE**

Commissioners Richard Mirabito and Tony Mussare from Lycoming County, Commissioners Jeff Snyder and Commissioner Miles Kessinger from Clinton County were in attendance.

**Staff:** Keith Wagner – Joinder Executive Director; Matthew Salvatori – CYS Administrator; Emma Thompson – Joinder Administrative Officer; Aundrea Trautner – Joinder Administrative Assistant; James Hicklin – County MH Director; Vanessa Shellman – HealthChoices Clinical Manager; Jacque Miller – HealthChoices Director; and Jon Dewald- Joinder Solicitor.

**Guests:** Casey Monaghan – Public Guest and Wendy Butler – Clinton County Commissioners Office

**CALL TO ORDER**

At the beginning of the meeting, it was announced by Jon Dewald that the meeting will be changed from an Executive Committee meeting to a Joinder Board meeting. A meeting of the Lycoming-Clinton Joinder Board was Called to Order at 9:54 a.m. by Commissioner Mirabito, Joinder Board President. Zoom/call-in is available for today’s meeting, and some guests were in attendance via this option.

**MINUTES OF PREVIOUS MEETING:**

Commissioner Mussare Moved, and Commissioner Kessinger Seconded a Motion to:

*“Approve the minutes from the October 18, 2023, Joinder Board Meeting as presented by staff.”*

The Motion passed unanimously.

**CONTRACTS AND AGREEMENTS FOR FISCAL YEAR 2023-2024 AND CALENDAR YEAR 2024**

**Joinder/MH/ID/EI Agreements: FY 23-24 and HealthChoices Agreements Calendar Year 2024:**

Mr. Wagner presented a total (14) agreements to the board. Two Joinder agreements were presented, one for school outreach services for Williamsport Area School District (WASD) and the other for Joinder Auditing Services with Zelenkofske Axelrod LLC. The outreach agreement with WASD is for 3 staff at \$15,000 per caseworker. The Joinder put out an RFP for a new auditor service and Zelenkofske responded with the lowest bid.

The four mental health service agreements are with Robert Castellano, Center for Community Resources, Inc. (CCR), Roads to Freedom, and Cyril Townsend Velkoff. Mr. Castellano provides suicide assessments for prison inmates. Mr. Wagner noted that Mr. Castellano’s renewal agreement will only extend until January of 2024 in the hopes that The Joinder will be

able to hire a full-time staff member to perform these services in the future. The agreement with CCR increased by \$85,701.00. However, Mr. Wagner noted that the increase for this amount is due to a grant that was received and not an increase in base funding. CCR will use these funds to find a new location for services that will provide interim housing and de-escalation facilities. Roads to Freedom provides rep payee services for clients and this amount remained the same as the previous fiscal year. Cyril Townsend Velkoff provides psychological services for sex offenders.

The two intellectual disability service agreements are with CCR and Roads to Freedom. CCR will provide supports coordination services and Roads to Freedom will provide rep payee services to ID clients.

The two early intervention service agreements are with Michele Jackson and Just Words Therapy I. Both providers serve children aged 0-3 years.

Finally, Mr. Wagner presented four agreements with HealthChoices for Calendar Year 2024. Actuarial Solutions, LLC will provide actuarial services, Deerfield Data will provide services to analyze data collected, Obermayer will provide solicitation services to HealthChoices, and The Center for Behavioral Health Data Research, Inc. will provide CFST services.

Commissioner Messinger Moved, and Commissioner Mussare Seconded a Motion to:

*“Approve the following Agreements with the **Lycoming-Clinton Joinder Board** for the periods 7/1/24 to 6/30/24 and 7/1/24 to 1/31/24. Approve the following Agreements between the **Lycoming-Clinton Joinder Board**, on behalf of its **Lycoming-Clinton HealthChoices Program** for calendar year 2024 with;*

- *Renewal Agreement with **Williamsport Area School District** for school based outreach services for (3) Joinder Staff in the amount of \$45,000; 7/1/23 to 6/30/24;*
- *New Agreement with **Zelensofske Axelrod LLC**. to provide auditing services for FY 22-23 \$29,500, FY 23-24 \$30,300, and FY 24-25 \$31,300;*
- *Renewal Agreement with **Robert Castellano** for mental health and suicide assessments for inmates at Lycoming County Prison \$8,750, 7/1/23 to 01/31/24;*
- *Renewal Agreement with **Center for Community Resources, Inc.** for the provision of mental health crisis services (365 days per year – 24/7) for Lycoming and Clinton Counties \$656,500.00; 7/1/23 to 6/30/24*
- *Renewal Agreement with **Roads To Freedom** for Representative Payee Services for up to 75 referred mental health consumers \$38,700; 7/1/23 to 6/30/24*

- *Renewal Agreement with C. Townsend Velkoff, MS, Licensed Psychologist for Psychological Services for Sex Offenders \$12,000; 7/1/23 to 6/30/24;*
- *Renewal Agreement with Center for Community Resources, Inc. for Supports Coordination Organization (SCO) Services \$10,000; 7/1/23 to 6/30/24;*
- *Renewal Agreement with Roads To Freedom for payee services up to 30 referred intellectual disability consumers \$15,480; 7/1/23 to 6/30/24;*
- *Renewal Agreement with Michele Jackson for Speech Therapy at a rate of \$34.70 per quarter hour; 7/1/23 to 6/30/24;*
- *Renewal Agreement Just Words Therapy I for Special Instruction (Home/Comm.) and Speech Therapy at rates of \$30.58 to \$34.70 per quarter hour; 7/1/23 to 6/30/24;*
- *Renewal Agreement with Actuarial Solutions, LLC for Actuarial Services \$53,775 ; 1/1/24 to 12/31/24;*
- *Renewal Agreement with The Center for Behavioral Health Data Research, Inc. for Consumer/Family Satisfaction Team (C/FST) Services \$70,800; 1/1/24 to 12/31/24;*
- *Renewal Agreement with Deerfield Data Management, LLC for the Provision of HealthChoices Data \$29,400; 1/1/24 to 12/31/24*
- *Renewal Agreement with Obermayer Rebmann Maxwell & Hippel LLP for Solicitor Services \$310.00/hour; 1/1/24 to 12/31/24.”*

The Motion passed unanimously.

**HEALTHCHOICES BEHAVIORAL HEALTH GENERAL AGREEMENT AMENDMENT #4**

Mr. Wagner noted that the state put out an amendment for the HealthChoices contract. It was reviewed by the solicitor and needs to be signed by the board officers. Commissioner Mussare Moved, and Commissioner Snyder Seconded a Motion to:

*“Approve the #4 Amendment to the HealthChoices Behavioral Health General Agreement.”*

The Motion passed unanimously.

**PUBLIC COMMENT:**

Mr. Monaghan expressed appreciation for the availability of crisis services available to the public through organizations like CCR.

**OTHER BUSINESS:**

None

**NEXT MEETING AND ADJOURNMENT:**

It was noted that the next meeting of the Executive Committee of the Lycoming-Clinton Joinder Board is scheduled to be held on **Wednesday, December 20, 2023, at 1:00 p.m.** at the Sharwell Building in Williamsport, PA.

With no further business presented, the meeting was adjourned at 10:10 a.m.

Respectfully Submitted,

Keith A. Wagner, Executive Director  
Joinder Board Secretary