

**EXECUTIVE COMMITTEE MEETING
NOVEMBER 16, 2022
(Piper Building – Lock Haven)**

ATTENDANCE

Commissioner Richard Mirabito - President; Commissioner Jeffrey Snyder – Vice President; Commissioner Scott Metzger – Treasurer; and Commissioner Tony Mussare were in attendance.

Staff: Keith Wagner – Joinder Executive Director; Matt Salvatori - CYS Administrator; Matt Wood- CYS Clinical Director; Rhonda Asaro – Joinder Fiscal Director; Emma Thompson – Joinder Administrative Officer; Jacque Miller – HealthChoices Director; Vanessa Shellman – HealthChoices Clinical Manager; Cathy Bennett – Joinder Administrative Assistant; and Jon DeWald – Joinder Solicitor.

Guests: Autumn Bower and Tristan Rock - Clinton County CYS and Rob Labatch – Hope Enterprises, Inc.

CALL TO ORDER

A meeting of the Executive Committee of the Lycoming-Clinton Joinder Board was Called To Order at 9:45 a.m. by Commissioner Mirabito, Joinder Board President. Just prior to the start of this meeting, an informational sharing session was held between staff from Lycoming and Clinton County Children and Youth Services.

HEALTHCHOICES REINVESTMENT PRESENTATION:

Jacque Miller, HealthChoices Director, provided a power point presentation on HealthChoices reinvestment funds. She noted that at the close of each fiscal year, Lycoming-Clinton HealthChoices is allowed to retain capitation revenues and investment income which were not expended during the contract year to reinvest in programs and services in both Lycoming and Clinton Counties. She noted that in addition to obtaining input from providers, school districts, etc. about services that are needed in the community, a Reinvestment Committee has been formed to further discuss these needs and to make recommendations on how to spend the reinvestment funds. She noted that the funds must be spent in accordance with a reinvestment plan that is submitted and approved by the Office of Mental Health and Substance Abuse Services. She also provided an overview of the services that have been funded through reinvestment dollars and are currently in place in the community. To date, \$3,308,693.00 of reinvestment funds have been used to fund needed community services.

MINUTES OF PREVIOUS MEETING

Commissioner Mussare Moved and Commissioner Metzger Seconded a Motion to:

“Approve the minutes from the September 2, 2022 Executive Committee meeting as presented by staff.”

The Motion passed unanimously.

HEALTHCHOICES BUDGET STATUS REPORT – CALENDAR YEAR 2022:

Mr. Wagner noted that the budget report for HealthChoices through September reflects 75% of the

year. He added that revenue is running at around 75%, with claims at 71% and that this should level out as more individuals return to in person services.

CONTRACTS AND AGREEMENTS

Early Intervention Services: FY 22-23 Renewal Agreements

Mr. Wagner presented two (2) renewal Agreements with early intervention service providers for renewal. He noted that early intervention services are provided to eligible children birth to 3 years old and consist of services such as special instruction, hearing services, and speech therapy. He noted that there are increases or decreases to this year's Agreements based on last year's actual usage and projections for this year's usage. Commissioner Snyder Moved and Commissioner Mussare Seconded a Motion to:

“Approve the following renewal Purchase of Service Agreements with the Lycoming-Clinton Mental Health/Intellectual Disability Program for early intervention services for the period 7/1/22 to 6/30/23:

- *Patricia Carroll for the provision of special instruction (home/community) in the amount of \$30,000;*
- *Marie Cummings for the provision of speech therapy in the amount of \$40,000.”*

The Motion passed unanimously.

Intellectual Disability Services: FY 22-23 New Agreement

Mr. Wagner presented a new Agreement with Service Access & Management, Inc. for investigative services in the event there would be an allegation pertaining to a staff member of the Supports Coordination Unit. He noted that previously we had an Agreement for these services with another provider; however, it was decided not to renew their services. Commissioner Snyder Moved and Commissioner Metzger Seconded a Motion to:

“Approve the Purchase of Service Agreement between the Lycoming-Clinton Mental Health/Intellectual Disability Program and Service Access & Management, Inc. for investigative services in the amount of \$2,000 for the period 11/1/22 to 6/30/23.”

The Motion passed unanimously.

Intellectual Disability Services: FY 21-22 Renewal Agreements

Mr. Wagner presented twelve (12) renewal Agreements for intellectual disability services for Fiscal Year 22-23. He noted that the majority of services provided are funded by Waiver or Medical Assistance funds and these Agreements reflect base dollars that are used if the individual does not have Waiver or MA coverage. Commissioner Snyder Moved and Commissioner Metzger Seconded a Motion to:

“Approve the following renewal Purchase of Service Agreements for intellectual disability services with the Lycoming-Clinton Mental Health/Intellectual Disability

Program for the period 7/1/22 to 6/30/23:

- **Abilities In Motion** to be a vendor payer for Base ID services in the amount of \$2,500;
- **Center For Community Resources, Inc.** for Supports Coordination Organization Services in the amount of \$5,000;
- **Carl Frels** for certified deaf interpreter services in the amount of \$4,000;
- **Hope Enterprises, Inc.** for Home and Community Habilitation; Supported Employment; and other services in the amount of \$58,500;
- **Lycoming Clinton Counties Commission For Community Action (STEP, Inc.)** for transportation services in the amount of \$2,500;
- **Pediatric Services of America, d/b/a Aveanna Healthcare** for home and community habilitation and companion services in the amount of \$15,000;
- **Roads To Freedom** for representative payee services for up to 30 referred ID consumers in the amount of \$15,480;
- **Heather Schmerman** for the provision of certified deaf interpreter services in the amount of \$4,000;
- **Skills of Central Pennsylvania, Inc.** for home and community supports and supported employment services in the amount of \$27,000;
- **Skills of Central Pennsylvania, Inc.** for a specialized summer program for referred ID consumers in the amount of \$73,500;
- **Supports Coordination Group, LLC, d/b/a PAHM** for in home and community support and companion services in the amount of \$5,100;
- **United Cerebral Palsy of Central PA, d/b/a UCP Central PA** for in home and community supports; companion services; family aide; monthly admin. Fee per client in the amount of \$55,200."

The Motion passed unanimously.

OTHER BUSINESS, NEXT MEETINGS AND ADJOURNMENT

Commissioner Mirabito inquired if there were any additional questions or comments from the

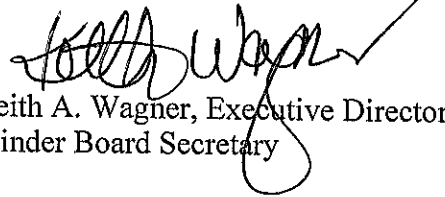
guests who were in attendance. With nothing further presented, it was noted that the next meeting of the Lycoming-Clinton Joinder Board is scheduled to be held on Wednesday, December 21, 2022 at 1:00 p.m. at the Sharwell Building in Williamsport. He added that a meeting of the Lycoming County Children and Youth Services Standing Committee has also been scheduled to begin prior to this meeting beginning at 12:30 p.m.

With no further business presented before the Joinder Board, the meeting was adjourned at 10:55 a.m.

EXECUTIVE SESSION

It was noted that an Executive Session was going to be held to discuss personnel matters and that the meeting would not be reconvened.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Keith A. Wagner", with a long horizontal stroke extending to the right.

Keith A. Wagner, Executive Director
Joinder Board Secretary