

**EXECUTIVE COMMITTEE MEETING  
PIPER BUILDING – LOCK HAVEN  
MAY 18, 2022**

**ATTENDANCE:**

Commissioner Richard Mirabito - President; Commissioner Jeffrey Snyder – Vice President; Commissioner Scott Metzger – Treasurer; Commissioner Tony Mussare; and Commissioner Miles Kessinger were in attendance.

**Staff:** Keith Wagner – Executive Director/MH-ID Administrator; Matt Salvatori - CYS Administrator; Jacque Miller – HealthChoices Director; Matt Wood – CYS Clinical Director; Jim Hicklin – County MH Director; Matt Wood – CYS Clinical Director; Vanessa Shellman – HealthChoices Clinical Manager; Emma Thompson – Joinder Compliance Officer; Cathy Bennett – Administrative Assistant; Jon DeWald and Charles Greevy, III. - Joinder Solicitors.

**Guests:** Shēa Madden – West Branch Drug and Alcohol Abuse Commission; Autumn Bower - Clinton County Children and Youth; and Pat Crossley – Williamsport Sun Gazette.

**CALL TO ORDER:**

A meeting of the Executive Committee of the Lycoming-Clinton Joinder Board was Called To Order at 9:33 a.m. by Commissioner Mirabito, Joinder Board President. A meeting of the Lycoming County Children and Youth Services Standing Committee was held just prior to this meeting and separate minutes have been prepared. Following the Standing Committee meeting, an informational sharing meeting was held between staff from Lycoming and Clinton County Children and Youth Services.

**MINUTES OF PREVIOUS MEETING:**

Commissioner Snyder Moved and Commissioner Metzger Seconded a Motion to:

*“Approve the minutes from the April 20, 2022 Joinder Board meeting as presented by staff.”*

The Motion passed unanimously.

**BUDGET UPDATES**

**HealthChoices – Calendar Year 2022 Budget Approval** - Mr. Wagner noted that the HealthChoices program operates on a calendar year and that due to an average 2 month delay in receiving funding from the State and payments from insurance carriers, it has taken fiscal staff until now to finalize the budget for calendar year 2021 and prepare the budget for approval for calendar year 2022. He noted that the budget sheet distributed to the Board shows that revenues estimated for 2021 were \$57,605,027 and the actual amount received was \$60,189,941. Expenses for 2021 were budgeted at \$55,000,564 and the final expenses were \$59,001,843. For calendar year 2022, they are estimating the receipt of \$59,420,290 in revenue and expenses to be in the range of \$58,745,379. He noted that the HealthChoices program is allowed to keep a portion of any remaining funds which they can place in a risk and contingency fund in the event it would be needed to cover unexpected expenses. Remaining funds can also be used for reinvestment purposes and he noted that there is a committee that meets to determine the best way to distribute

these funds. Commissioner Snyder requested that a reinvestment update report be provided to the Board at future meetings. Commissioner Metzger Moved and Commissioner Mussare Seconded a Motion to:

*“Approve the calendar year 2022 HealthChoices budget with estimates of \$59,420,290 in revenue and \$58,754,379 in expenses as presented by staff.”*

The Motion passed unanimously.

**HealthChoices: Calendar Year 2022** – Mr. Wagner noted that the budget report for **HealthChoices** through March reflects 25% of the year. He added that both revenue and expenses are running at 25%.

### **HEALTHCHOICES BEHAVIORAL HEALTH SERVICES**

Jacque Miller, HealthChoices Director, noted that her presentation to the Board this month would focus on adult mental health levels of care from most restrictive to least restrictive, including

- Mental Health Inpatient Hospitalization
- Partial Hospitalization Services
- Psychiatric Rehabilitation Services
- Outpatient Mental Health Services
- Intensive Casemanagement (ICM)
- Targeted Casemanagement (TCM)
- Crisis Services,

She distributed a document which summarized each of these levels of care in detail, information on how to ask for services, topics that will be covered at the August meeting, and staff contact information for questions. This document appears as an attachment to the minutes (Attachment A).

### **CONTRACTS AND AGREEMENTS:**

#### **Janitorial Services: FY 22-23 and 23-24**

Mr. Wagner presented a Renewal Agreement with MaxWorx for janitorial services at the Sharwell Building. He noted that beginning 7/1/22 the rate will increase by \$630.00 per month and, as Mr. Salvatori previously explained, Hope indicated the reasons for this increase were due to rising inflation and the need to pay better wages to attract individuals to perform the services. He added that the Agreement covers a 2 year period and the rate would increase by an additional \$240.00 in the second year (beginning 7/1/23). Commissioner Mussare Moved and Commissioner Metzger Seconded a Motion to:

*“Approve the following renewal Purchase of Service Agreement between the Lycoming-Clinton Joinder Board and MaxWorx (a division of Hope Enterprises, Inc.) for janitorial services at the Sharwell Building in the amount of \$6,895 per month for the period 7/1/22 to 6/30/23 and \$7,135 per month for the period 7/1/23 to 6/30/24.”*

The Motion passed unanimously.

### **HUMAN SERVICES ADVISORY BOARD (HSAB) APPOINTMENT:**

Mr. Wagner noted that Megan Rogers had submitted an application of interest to become a

member of the HSAB. He added that Ms. Rogers has a special needs child and is interested in helping to improve and maintain programs that are currently in place. Commissioner Snyder Moved and Commissioner Mussare Seconded a Motion to:

*“Appoint Megan Rogers to the Lycoming-Clinton Human Services Advisory Board (Intellectual Disability Sub-Committee) with a term ending 6/30/24.”*

The Motion passed unanimously.

**OTHER BUSINESS, NEXT MEETING AND ADJOURNMENT:**

Commissioner Mirabito inquired if there were any additional questions or comments from the Board or the guests who were in attendance. It was noted that the next meeting of the Executive Committee of the Lycoming-Clinton Joinder Board is also scheduled to be held on Wednesday, June 15<sup>th</sup> at 1:00 p.m. at the Sharwell Building in Williamsport. A meeting of the Lycoming County Children and Youth Standing Committee has been scheduled to begin just prior to this meeting at 12:30 p.m. Note: As of the preparation of these minutes, a decision was made to cancel this meeting as we do not anticipate contracts will be ready for approval.

With no further business presented before the Joinder Board, the meeting was adjourned at 10:25 a.m.

Respectfully Submitted,



Keith A. Wagner, Executive Director  
Joinder Board Secretary

**LYCOMING COUNTY CHILDREN AND YOUTH STANDING COMMITTEE  
PIPER BUILDING – LOCK HAVEN  
MAY 18, 2022**

**ATTENDANCE:**

Commissioner Richard Mirabito, Commissioner Scott Metzger; and Commissioner Tony Mussare were in attendance.

**Staff:** Matt Salvatori - CYS Administrator; Keith Wagner – Joinder Executive Director- MH/ID Administrator; Matt Wood – CYS Clinical Director; Cathy Bennett – Administrative Assistant; Jonathan DeWald – Joinder Solicitor and Charles F. Greevy, III – Joinder Solicitor. Guests: Autumn Bower – Clinton County CYS Director.

**CALL TO ORDER:**

The meeting was Called To Order by Commissioner Mirabito at 9:05 a.m.

**MINUTES OF PREVIOUS MEETING:**

Commissioner Mussare Moved and Commissioner Metzger Seconded a Motion to:

*“Approve the minutes from the March 16, 2022 Lycoming County Children and Youth Standing Committee meeting as presented by staff.”*

The Motion passed unanimously. A meeting of the LCYS Standing Committee was not held in the month of April as there were no pressing agenda items.

**CONTRACTS AND AGREEMENTS:**

**Child and Family Services: FY 22-23**

Mr. Salvatori presented renewal Agreements with Dwell Orphan Care for Trust Based Relational Intervention (TBRI) Trauma Informed Care and Susquehanna Home Care for the Nurse Family Partnership Program. He noted that TBRI training is available to LCYS foster/adoptive families to enhance the skills and understanding of trauma to better meet the basic relationship and developmental needs of traumatized children. He noted that the Nurse Family Partnership Program is available to first time mothers to aid and assist them to help assure a healthy pregnancy and the infant’s early years. He added that both Agreements are being renewed at the same amount as last year’s Agreements. Commissioner Mussare Moved and Commissioner Metzger Seconded a Motion to:

*“Approve the renewal Agreements between the Lycoming County Commissioners, on behalf of Lycoming County Children and Youth Services for the period 7/1/22 to 6/30/23:*

- *Dwell Lycoming County, d/b/a Dwell Orphan Care for Trust Based Relational Intervention (TRBI) Trauma Informed Care in the amount of \$20,000;*

- ***UPMC Home Healthcare of Central Pennsylvania and Family Hospice, d/b/a Susquehanna Home Care and Hospice Services in the amount of \$80,000.***

The Motion passed unanimously.

**Janitorial Services: FY 22-23 and 23-24**

Mr. Salvatori presented a Renewal Agreement with MaxWorx for janitorial services at the Youth Campus site. He noted that beginning 7/1/22 the rate will increase by \$115.00 per month and the explanation provided by Hope for this increase was due to rising inflation and the need to pay better wages to attract individuals to perform the services. He added that the Agreement covers a 2 year period and the rate would increase by an additional \$25.00 in the second year (beginning 7/1/23). Commissioner Mussare Moved and Commissioner Metzger Seconded a Motion to:

*“Approve the following renewal Purchase of Service Agreement between the Lycoming County Commissioners, on behalf of Lycoming County Children and Youth Services, and MaxWorx (a division of Hope Enterprises, Inc.) for janitorial services at 192 Beach Road, Montoursville, PA, in the amount of \$350.00 per month for the period 7/1/22 to 6/30/23 and \$375.00 per month for the period 7/1/23 to 6/30/24.”*

The Motion passed unanimously.

**OTHER BUSINESS, NEXT MEETING AND ADJOURNMENT:**

Mr. Salvatori noted that we anticipate having some contracts ready for approval in June and a Standing Committee meeting will be scheduled for Wednesday, June 15, 2022 at 12:30 p.m. at the Sharwell Building. Note: As of the preparation of these minutes, a decision was made to cancel this meeting as we do not anticipate contracts will be ready for approval.

With no further business presented, the meeting was adjourned at 9:15 a.m.

Respectfully Submitted,



Matthew Salvatori  
LCYS Administrator

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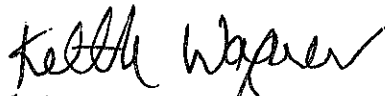
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**OTHER BUSINESS, NEXT MEETING AND ADJOURNMENT:**

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Respectfully Submitted,



Keith A. Wagner, Executive Director  
Joinder Board Secretary





The logo features a white rectangular background with rounded corners. At the top left is a yellow rounded square. To its right is a dark blue rounded square. Below these are two larger dark blue rounded shapes, one on the left and one on the right, which appear to be the top corners of a larger shape. The text "Lycoming-Clinton HealthChoices Program" is centered below the logo.

Lycoming-Clinton  
HealthChoices Program



# Adult Mental Health Services





# Adult Mental Health Levels of Care (Most to Least Restrictive)

Mental Health Inpatient Hospitalization

Partial Hospitalization Services

Psychiatric Rehabilitation Services

Outpatient Mental Health Services

Intensive Case Management (ICM)

Targeted Case Management (TCM)

Crisis Services

\*\*Certified Peer Support Services are offered in conjunction with all levels of care

# Mental Health Inpatient Hospitalization

## ▶ Providers

- ▶ UPMC Williamsport Divine Providence Campus

- ▶ **The Mental Health Inpatient Hospitalization Program** is a short term, intensive treatment program that provides 24 hour, 7 days per week care in a monitored environment.

### Members Served by Providers that are physically located in Lycoming/Clinton Counties.

Members served	Amount Spent
Clinton County	2019- \$28,988
2019- 8	2020- \$51,920
2020-14	2021- \$94,291
2021-19	Lycoming County
Lycoming County	2019- \$1,102,526
2019-144	2020- \$876,689
2020-133	2021- \$1,263,601
2021-162	

### Lycoming/Clinton members served by providers located outside of Lycoming/Clinton Counties.

Members served	Amount Spent
Clinton County	2019- \$606,002
2019- 62	2020- \$664,856
2020- 75	2021- \$479,810
2021- 57	Lycoming County
Lycoming County	2019- \$1,458,95
2019- 157	2020- \$1,408,789
2020- 150	2021- \$1,251,324
2021- 130	



# Partial Hospitalization Program

- ▶ Providers
  - ▶ Community Services Group
- ▶ The **Partial Hospitalization Program** provides individual and group counseling, and medication management. Programming is held on a regularly scheduled basis for a minimum of 3 hours per day.

• Members served	
• Clinton County	
• 2019- 8	
• 2020- 8	
• 2021- 3	
• Lycoming County	
• 2019- 48	
• 2020- 31	
• 2021- 33	
• Amount Spent	
• Clinton County	
• 2019- \$17,802	
• 2020- \$6,768	
• 2021- \$5,385	
• Lycoming County	
• 2019- \$79,658	
• 2020- \$42,593	
• 2021- \$49,431	

# Psychiatric Rehabilitation Services

## ▶ Providers

- ▶ Community Services Group: Clubhouse
- ▶ Skills of Central PA, Inc.: Site-Based
- ▶ Skills of Central PA, Inc.: Mobile

▶ **Psychiatric Rehabilitation Services** are offered in the form of a site-based program and mobile program. They teach adults with mental illness emotional, cognitive and social skills to work toward independence in their living environment and communities.

•	Members served
•	Clinton County
•	2019- 48
•	2020- 38
•	2021- 38
•	Lycoming County
•	2019- 144
•	2020- 105
•	2021- 97
•	Amount Spent
•	Clinton County
•	2019- \$322,327
•	2020- \$173,012
•	2021- \$145,938
•	Lycoming County
•	2019- \$935,514
•	2020- \$526,038
•	2021- \$558,510



# Outpatient Mental Health Counseling

▶ **Outpatient Therapy** is therapy provided to a member either individually, in a group or with family in an office setting or utilizing telehealth.

Alloy Mental Health and Wellness	A Place for Change	Community Services Group
Crossroads Counseling	Diakon	Edwin Finch, PhD
Gillum Psychological and Counseling Associates	Keystone Counseling	Raymond McGinnis
Chances and Changes	Manno Therapeutic Services	John Neil, PsyD
Jamie Plocinski, LCSW	Leslie Dvorshock, LSW	Christina Robidoux
Kathleen Soccio, LPC	Tricia Steele, LCSW	Shannon Stepp, LSW
UPMC Susquehanna Behavioral Health Outpatient	Family Practice Center, P.C.	Townsend Velcoff, MS
Rebecca Wright, LPC, CSOTS	Pamela Wollert, LCSW	Therapeutic Behavioral Health Services

- Members served
  - Clinton County
    - 2019- 752
    - 2020- 777
    - 2021- 806
  - Lycoming County
    - 2019- 2,443
    - 2020- 2,479
    - 2021- 2,696
- Amount Spent
  - Clinton County
    - 2019- \$783,192
    - 2020- \$892,892
    - 2021 - \$962,494
  - Lycoming County
    - 2019- \$2,299,087
    - 2020- \$2,295,342
    - 2021- \$2,795,318

# Psychiatrist Outpatient Consultation

## ▶ Providers

- ▶ UPMC Susquehanna Behavioral Health Outpatient

- ▶ **Psychiatrist Outpatient Consultation** allows an individual to meet with a psychiatrist for evaluation, diagnosis and recommendations for treatment.

• Members served
• Clinton County
• 2019- 23
• 2020- 28
• 2021- 38
• Lycoming County
• 2019- 227
• 2020- 280
• 2021- 347
• Amount Spent
• Clinton County
• 2019- \$5,048
• 2020- \$6,943
• 2021- \$11,420
• Lycoming County
• 2019- \$71,764
• 2020- \$94,906
• 2021- \$130,212



# Psychological Testing

## Providers

- ▶ Edwin Finch, PhD.
- ▶ Gillum Psychological and Counseling Associates
- ▶ Hugh S. Smith, PhD and Associates, P.C.
- ▶ Susquehanna Physician Services

## ▶ Psychological Testing uses tests and assessment tools to determine a diagnosis to help guide treatment.

Members Served by Providers that are physically located in Lycoming/Clinton Counties.

Members served	Clinton County	Lycoming County	Amount Spent
2019- 1	2019- 1	2019- 1	2019- \$108
2020- 12	2020- 12	2020- 0	2020- \$1,311
2021- 0	2021- 0	2021- 0	2021- \$0
Lycoming County	Lycoming County	Lycoming County	Lycoming County
			2019- \$108
			2020- \$0
			2021- \$0

Lycoming/Clinton members served by providers located outside of Lycoming/Clinton Counties.

Members served	Clinton County	Lycoming County	Amount Spent
2019- 7	2019- 7	2019- 45	2019- \$1,042
2020- 71	2020- 71	2020- 5	2020- \$10,281
2021- 9	2021- 9	2021- 37	2021- \$3,906
Lycoming County	Lycoming County	Lycoming County	Lycoming County
			2019- \$11,937
			2020- \$2,049
			2021- \$10,865

# Behavioral Health Medication Management

- ▶ Providers
  - ▶ Community Services Group
  - ▶ Crossroads Counseling
  - ▶ Diakon
  - ▶ Geisinger Clinic
  - ▶ UPMC Susquehanna Behavioral Health Outpatient

▶ **Behavioral Health Medication Management** is comprised of a member obtaining a prescription for a mental health diagnosis, the monitoring of side effects on the medications, regular follow up appointments to ensure the medication is being taken appropriately and monitoring to ensure the medication is meeting the members treatment goals.

•	Members served
•	Clinton County
•	2019-139
•	2020-133
•	2021-165
•	Lycoming County
•	2019- 404
•	2020- 359
•	2021- 379
•	Amount Spent
•	Clinton County
•	2019- \$19,247
•	2020- \$28,704
•	2021- \$29,612
•	Lycoming County
•	2019- \$87,396
•	2020- \$90,517
•	2021- \$75,872



# Clozaril Support Services

- ▶ Providers
  - ▶ Community Services Group
  - ▶ UPMC Susquehanna Behavioral Health Outpatient
- ▶ **Clozaril Support Services** are provided in an outpatient setting by a psychiatrist or nurse. The member is given Clozaril, a medication to treat Schizophrenia, and closely monitored for any side effects. Members taking Clozaril are required to attend regular office visits which include laboratory tests.

<ul style="list-style-type: none"> <li>• Members served</li> <li>• Clinton County           <ul style="list-style-type: none"> <li>• 2019-1</li> <li>• 2020-17</li> <li>• 2021-2</li> </ul> </li> <li>• Lycoming County           <ul style="list-style-type: none"> <li>• 2019-14</li> <li>• 2020-1</li> <li>• 2021-9</li> </ul> </li> <li>• Amount Spent</li> <li>• Clinton County           <ul style="list-style-type: none"> <li>• 2019- \$399</li> <li>• 2020- \$3,951</li> <li>• 2021- \$452</li> </ul> </li> <li>• Lycoming County           <ul style="list-style-type: none"> <li>• 2019- \$3,683</li> <li>• 2020- \$120</li> <li>• 2021- \$3,352</li> </ul> </li> </ul>
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# Blended Case Management (BCM)

- ▶ Providers:
  - ▶ Lycoming-Clinton County Joinder
  - ▶ Service Access and Management, Inc.
- ▶ **Blended Case Managers** help in obtaining and coordinating resources, services, and supports. BCM is a combination of Intensive Case Management and Targeted Case Management (varied level of intensities, as needed)

• Members served	
• Clinton County	
• 2019- 123	
• 2020- 110	
• 2021- 122	
• Lycoming County	
• 2019- 367	
• 2020- 398	
• 2021- 441	
• Amount Spent	
• Clinton County	
• 2019- \$218,721	
• 2020- \$195,175	
• 2021- \$224,079	
• Lycoming County	
• 2019- \$792,476	
• 2020- \$803,062	
• 2021- \$1,005,821	



# Crisis Services

▶ Providers:

▶ Lycoming/Clinton Joinder

▶ **Crisis Services** are available 24 hours per day, 7 days a week in the form of a toll-free telephone service, mobile service and a walk-in service. Crisis services assist those individuals in an intensive behavioral, emotional or substance use situation which could result in an emergency situation if left untreated.

•	Members served
•	Clinton County
•	2019- 61
•	2020- 93
•	2021- 80
•	Lycoming County
•	2019- 265
•	2020- 318
•	2021- 288
•	Amount Spent
•	Clinton County
•	2019- \$73,613
•	2020- \$73,613
•	2021- \$73,613
•	Lycoming County
•	2019- \$220,839
•	2020- \$220,839
•	2021- \$220,839

# Certified Peer Support Services

- ▶ Providers
  - ▶ Community Services Group
  - ▶ Skills of Central PA, Inc.
- ▶ **Certified Peer Support** services provide guidance and support to members struggling with mental health from an individual with personal experience who has received formal training to provide support to others. Certified Peer Support is available at any level of care.

• Members served
• Clinton County
• 2019- 27
• 2020- 19
• 2021- 18
• Lycoming County
• 2019- 110
• 2020- 72
• 2021- 65
• Amount Spent
• Clinton County
• 2019- \$63,294
• 2020- \$54,411
• 2021- \$40,068
• Lycoming County
• 2019- \$287,742
• 2020- \$143,031
• 2021- \$105,602





Lycoming-Clinton  
HealthChoices Program

HealthChoices and Community Care contract with numerous qualified mental health and drug and alcohol treatment providers in Lycoming and Clinton counties, and there are several ways to access help and support:



### How do I get the help I need?

Search for a provider in Lycoming or Clinton county by visiting the Community Care website at: <https://members.ccbh.com>.

Call Community Care Customer Service for help in finding a provider at 1-855-520-9787

Contact Lycoming-Clinton MH/ID at 570-326-7895 or West Branch D&A Abuse Commission at 570-323-8543 for an assessment to help determine what kind of treatment is right for you

Call and make an appointment with a provider for an intake or assessment

Talk with your current service provider (such as a MH TCM), for help in contacting another provider or to request a referral to another provider

If you have problems getting the services you need, contact Community Care Customer Services at 1-855-520-9787. Member Services staff is available 24 hours a day, 7 days a week, every day of the year.



## What's Next?

- HC is slated to present next at the JB meeting in August and we plan to share information concerning Substance Use Disorder services.
- We are always appreciative of any input from Joiner Board members and attendees as we are fully invested in the success of the HC program.



# Contact Information/QUESTIONS?

Jacque Miller

HealthChoices Director

570-601-3768

[jmiller@joinder.org](mailto:jmiller@joinder.org)

Vanessa Shellman

HealthChoices Clinical Oversight

570-772-2320

[vshellman@joinder.org](mailto:vshellman@joinder.org)

Deanna Kimble

HealthChoices Quality Manager

(570)323-6467

[dkimble@joinder.org](mailto:dkimble@joinder.org)

[LycomingClintonHealthChoices.com](http://LycomingClintonHealthChoices.com)