

**JOINDER BOARD MEETING
SHARWELL BUILDING – 9:00 A.M.
JULY 20, 2022**

ATTENDANCE

Commissioner Richard Mirabito - President; Commissioner Jeffrey Snyder – Vice President; Commissioner Scott Metzger – Treasurer; Commissioner Tony Mussare; Commissioner Angela Harding; and Commissioner Miles Kessinger were in attendance.

Staff: Keith Wagner – Executive Director/MH-ID Administrator; Matt Salvatori - CYS Administrator; Jacque Miller – HealthChoices Director; Emma Thompson – Joinder Compliance Officer; Cathy Bennett – Administrative Assistant; and Jon DeWald - Joinder Solicitor.

Guests: Lisa Ritter and Jon Mentzer – MaherDuessel, Aimee Tsikas – Community Services Group; and Pat Crossley – Williamsport Sun Gazette.

CALL TO ORDER

A meeting of the Lycoming-Clinton Joinder Board was Called To Order at 9:00 a.m. by Commissioner Mirabito, Joinder Board President.

Coffee and donuts were provided for this meeting and a receipt was submitted to the fiscal department.

HEALTHCHOICES AUDIT REPORT:

Lisa Ritter and Jon Mentzer from MaherDuessel provided an overview of the Joinder Board’s HealthChoices audit for the 12 month period ending 12/31/21. It was noted that the State had moved to a calendar year period for HealthChoices beginning 1/1/21 and that they had added an additional 6 month period to FY 19-20 which resulted in the previous audit being for an 18 month period. It was noted there were no adjustments made in this audit and that there were no internal control deficiencies. Ms. Ritter noted that she would be offering an unmodified opinion which is the highest opinion given. The auditing firm also complimented the Joinder’s HealthChoices fiscal staff on the fiscal materials that they reviewed. It was noted that total revenue for calendar year 2021 was \$60,184,375. Reinvestment funds for calendar year 2021 were \$1,208,727 and the risk and contingency fund at the end of 2021 was \$3,664,204.

MINUTES OF PREVIOUS MEETING

Commissioner Mussare Moved and Commissioner Metzger Seconded a Motion to:

“Approve the minutes from the June 15, 2022 Executive Committee meeting as presented by staff.”

The Motion passed unanimously.

BUDGET UPDATES

Mr. Wagner noted that the Board had requested quarterly updates on the budget, rather than monthly. As a result the report today showed actual expenditures through 3/31/22. He noted

that the Mental Health and Intellectual Disability cost center were currently over budget as we have not paid out to providers some Grant funding and AARPA funding that we have received. He noted that Early Intervention is also well in line at this point in the fiscal year.

CONTRACTS AND AGREEMENTS

Mental Health Services: FY 22-23

Mr. Wagner noted that the Board is aware that the Joinder's MH/ID Program is transitioning the provision of 24/7 mental health crisis services for Lycoming and Clinton Counties to the Center For Community Resources (CCR) and the Agreement for these services is being presented today for approval. He added that at last month's meeting the Board approved a Sublease Agreement with CCR for their rental of office space at the Sharwell Building and that there is a similar Agreement in place with them for the rental of office space at our Lock Haven Satellite Office. He noted that funding for this transition of mental health crisis services will be shared between HealthChoices Medicaid and Mental Health Base Funding. He added that the Joinder has also received a Grant to help CCR with the start up costs associated with setting up these services. He noted that CCR is still attempting to locate a site in the Williamsport area where they could also provide residential housing for individuals on a short term basis. Commissioner Snyder Moved and Commissioner Mussare Seconded a Motion to:

*“Approve the Agreement between the **Lycoming-Clinton Mental Health/Intellectual Disability Program** and the **Center For Community Resources, Inc.** for the provision of mental health crisis services (365 days per year – 24/7) for Lycoming and Clinton Counties in the amount of \$570,799 for the period 8/1/22 to 6/30/23.”*

The Motion passed unanimously.

Intellectual Disability Services: FY 22-23

Mr. Wagner presented a new Agreement with Service Access & Management (SAM) to provide administrative entity investigative services for the MH/ID Program. He noted that this Agreement had previously been with Advocacy Alliance and a decision was made not to renew their Agreement as they were not adhering to the requirements of the contract.

Commissioner Mussare Moved and Commissioner Metzger Seconded a Motion to:

*“Approve the Agreement between the **Lycoming-Clinton Mental Health/Intellectual Disability Program** and **Service Access & Management, Inc.** to provide Administrative Entity Investigative Services in the amount of \$15,000 for the period 7/1/22 to 6/30/23.”*

The Motion passed unanimously.

Joinder Administrative Services

Mr. Wagner presented an Amendment Agreement between the Joinder and the Community Care Behavioral Health Organization (CCBHO). He noted that this document pertained to staffing changes in the Williamsport office and that it had been reviewed by the Joinder's HealthChoices solicitor, Lawrence Tabas. Commissioner Snyder Moved and Commissioner Mussare Seconded a Motion to:

“Approve Amendment #1 to the Fourth Amended and Restated Agreement between the Lycoming-Clinton Joinder Board and Community Care Behavioral Health Organization for the period 6/23/22 to 12/31/22.”

The Motion passed unanimously.

Joinder Professional Services: FY 22-23

Mr. Wagner presented two renewal Agreements for professional services: Ironcutter Creative for the continued maintenance of the Joinder’s web site and McNerney, Page, Vanderlin & Hall for the continued provision of Joinder and MH/ID legal services. He noted that both Agreements were at the same amounts as last year’s documents. Commissioner Mussare Moved and Commissioner Metzger Seconded a Motion to:

“Approve the following renewal Agreements with the Lycoming-Clinton Joinder Board for the period 7/1/22 to 6/30/23:

- *Ironcutter Creative to provide any needed updates or maintenance to the Joinder’s web site in the amount of \$5,040 (\$70.00/hour);*
- *McNerney, Page, Vanderlin & Hall for Joinder and Mental Health/Intellectual Disability legal services at the hourly billing rate of \$175.00 per hour for attorneys and \$125.00 per hour for paralegals.”*

The Motion passed unanimously.

HealthChoices – Calendar Year 2022

Mr. Wagner presented a renewal Agreement for HealthChoices auditing services with MaherDuessel for calendar year 2022. He noted that the Agreement was in the amount of \$23,000 which reflected an increase of \$2,000 from the previous year. In response to a question as to whether staff did Requests for Proposals, Ms. Miller noted that the State was in support of organization’s continuing with this auditing firm as they had extensive knowledge and expertise in completing this specific type of audit. Commissioner Snyder Moved and Commissioner Metzger Seconded a Motion to:

“Approve the renewal Agreement between the Lycoming-Clinton Joinder Board, on behalf of its Lycoming-Clinton HealthChoices Program, and MaherDuesell to conduct the HealthChoices audit for calendar year 2022 in the amount of \$23,000.”

The Motion passed unanimously.

OTHER BUSINESS, NEXT MEETINGS AND ADJOURNMENT

It was noted that the next meeting of the Executive Committee of the Lycoming-Clinton Joinder Board is scheduled to be held on Wednesday, August 17th at 9:30 a.m. and that a meeting of the

Lycoming County Children and Youth Standing Committee has been scheduled to begin at 8:30 a.m. It was noted that the Executive Committee meeting had originally be scheduled to be held at the Piper Building in Lock Haven but a request was made to hold the meeting at the Sharwell Building as the CYS Standing Committee meeting was going to include the attendance of other Agency and JPO staff. A meeting ad will be run to address the location change.

Commissioner Mirabito inquired if there were any additional questions or comments from the Board or the guests who were in attendance. With no further business presented, the meeting was adjourned at 9:45 a.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Keith Wagner". The signature is fluid and cursive, with a large loop at the end.

Keith A. Wagner, Executive Director
Joinder Board Secretary