

EXECUTIVE COMMITTEE MEETING AUGUST 17, 2022

ATTENDANCE

Commissioner Richard Mirabito - President; Commissioner Jeffrey Snyder – Vice President; and Commissioner Tony Mussare (proxy/substitute for Commissioner Metzger) were in attendance.

It was noted that Commissioner Scott Metzger, Treasurer, was unable to attend today's meeting and that he had submitted a letter to the Joinder Board President designating Commissioner Tony Mussare as his proxy/substitute.

Staff: Keith Wagner – Executive Director/MH-ID Administrator; Matt Salvatori - CYS Administrator; Jim Hicklin – County MH Director; Rae Weber – CSI MH Manager; Jacque Miller – HealthChoices Director; Cathy Bennett – Administrative Assistant; and Jon DeWald - Joinder Solicitor.

Guests: Nicole Miele-Knarr – Community Care Behavioral Health Organization; Rob Labatch – Hope Enterprises, Inc.; Leslee Rundio – Community Services Group; Barb Vaneski – West Branch D&A; Casey Monaghan – General Public; and Pat Crossley – Williamsport Sun Gazette.

CALL TO ORDER

A meeting of the Lycoming-Clinton Joinder Board was Called To Order at 9:30 a.m. by Commissioner Mirabito, Joinder Board President.

Coffee and donuts were provided for this meeting and a receipt was submitted to the fiscal department.

MINUTES OF PREVIOUS MEETING

Commissioner Snyder Moved and Commissioner Mussare Seconded a Motion to:

“Approve the minutes from the July 20, 2022 Joinder Board meeting as presented by staff.”

The Motion passed unanimously.

HEALTHCHOICES BUDGET UPDATE

Mr. Wagner noted that this month's quarterly update pertained to HealthChoices and that a copy of the budget report through 50% of the calendar year was attached to the agenda. He noted that at the end of June, revenue was running at around 50% and claims expenses at 51%.

CONTRACTS AND AGREEMENTS

Early Intervention Services: FY 22-23

Mr. Wagner presented an agreement for approval with Kathleen Musheno, a new provider of speech pathology services. He noted that it is extremely difficult to find individuals with these skills and staff were very pleased to add her to our list of providers. Commissioner Mussare

Moved and Commissioner Snyder Seconded a Motion to:

“Approve the Agreement between the Lycoming-Clinton Mental Health/Intellectual Disability Program and Kathleen Musheno for the provision of speech pathology services in the amount of \$4,000 for the period 9/1/22 to 6/30/23.”

The Motion passed unanimously.

Mr. Wagner noted that he had received a “Mutual Cooperation and Coordination Agreement” late yesterday afternoon pertaining to a requirement by the PA Department of Human Services to coordinate service delivery between the Joinder, the Behavioral HealthChoices Managed Care Organization (Community Care Behavioral Health) and the Physical HealthChoices organization (UPMC). He noted that we had sent this document over to Mr. DeWald for his review and that he felt this was able to be signed by Commissioner Mirabito, Joinder Board President, and did not require placement on today’s agenda. Mr. Wagner noted that he wanted the Board to be aware that we would be receiving additional documents of this type pertaining to other Physical HealthChoices organizations for signature in the near future. The group agreed that this document did not need to be an agenda item or require approval by the Board as it did not involve the expenditure of funds.

OVERVIEW OF MENTAL HEALTH SERVICES – REVIEW OF FISCAL YEAR 2022-2023 NON BLOCK GRANT PLAN

Mr. Wagner, Jim Hicklin – County MH Director, and Rae Weber – CSI MH Manager provided an overview of the FY 2022-2023 County Human Services Plan. Mr. Wagner noted that funds incorporated in this plan include: Mental Health Community Based-Funded Services; Behavioral Health Services Initiative; Intellectual Disabilities; Drug and Alcohol Services; Homeless Assistance Program Funding; and Human Services Development Funds. They also reviewed the county planning process to create this document and the members that provided input. He noted that a Public Hearing was held on August 16, 2022 to obtain input and comment from the public and there were approximately 35 individuals in attendance. Mr. Wagner distributed copies of the Plan to the Commissioners in attendance and provided copies to be taken to those who were unable to attend today’s meeting. It was also noted that the County Human Services Plan is also available for review on the Joinder’s web site.

SUBMISSION OF COUNTY HUMAN SERVICES NON BLOCK GRANT PLAN FOR FISCAL YEAR 2022-2023

Following a review of the Plan document, Mr. Wagner noted that he would need approval for its submission to the State. Commissioner Snyder Moved and Commission Mussare Seconded a Motion to:

“Approve the submission of the County Human Services Non Block Grant Plan for Fiscal Year 2022-2023 as prepared by staff.”

The Motion passed unanimously.

OTHER BUSINESS, NEXT MEETINGS AND ADJOURNMENT

Mr. Monaghan indicated he was voicing an objection pertaining to the signing of the “Mutual Cooperation and Coordination Agreement” document which was discussed earlier in the meeting as it did not appear as an agenda item. Commissioner Mirabito noted the objection and reiterated with

Mr. DeWald, who was in attendance, that he had reviewed the document and felt it was permissible to proceed. Mr. DeWald stated since the document was received in the previous 24-hours and did not involve the expenditure of funds, it was permissible to move forward with review and consideration by the Board at today's meeting, despite the item not being originally posted on the agenda.

It was noted that the next meeting of the Executive Committee of the Lycoming-Clinton Joinder Board is scheduled to be held on Wednesday, September 21st at 1:00 p.m. at the Sharwell Building and that a meeting of the Lycoming County Children and Youth Standing Committee has been scheduled to begin at 12:30 p.m.

With no further business presented, the meeting was adjourned at 10:30 a.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Keith Wagner", written in a cursive style.

Keith A. Wagner, Executive Director
Joinder Board Secretary